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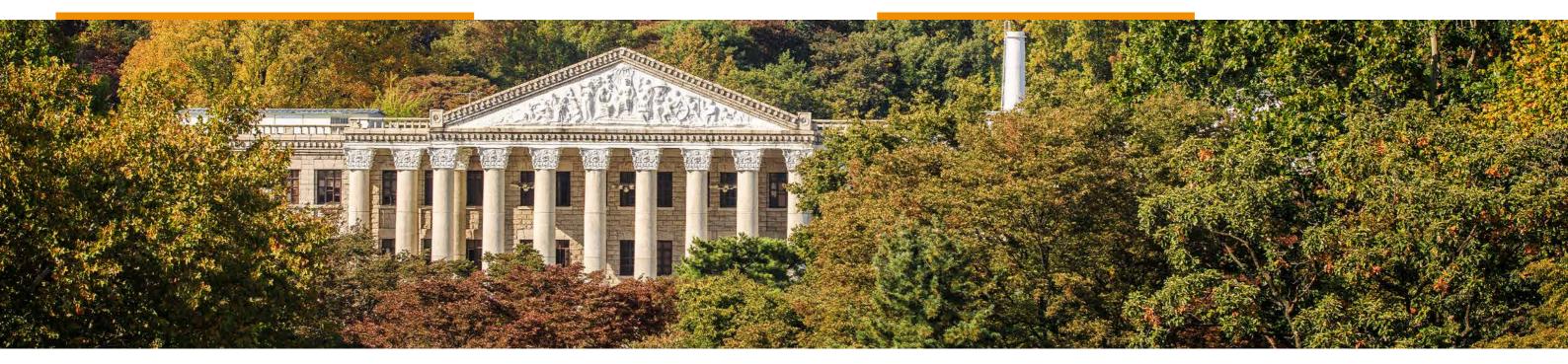
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Spring 2025 Guidelines for Undergraduate International Admission

* This booklet was written in Korean and translated into Chinese and English.
 In case of any conflict regarding contents, Korean version text of this booklet shall prevail over any translated version.
 * The conditions of enrollment and issuance are subject to change according to Korean government policy. It will be notified separately.

KYUNG HEE UNIVERSITY AT A GLANCE

WHY KYUNG HEE?



Kyung Hee University was founded in 1949 with the intention of "creating a civilized world." Since its establishment, Kyung Hee has followed a tradition combining academic and practical achievement, the pursuit of universal values and harmony. In 1965, the International Association of University Presidents (IAUP) was established, and its subsequent activities include contributions to the UN International Day of Peace in 1981. In 1993, UNESCO recognized the efforts of Kyung Hee University on the international stage with its Peace Education award.

Kyung Hee's three campuses (Seoul, Global and Gwangneung) are part of a comprehensive and future-oriented academic system that serves 33,439 undergraduate students, including 3,206 international students, and 1,199 full-time employees, including professors in 23 colleges and 96 departments.

■ Kyung Hee University succeeded in launching miniature satellites into space

Kyung Hee University has succeeded as the nation's first university to engage in space exploration with the launch of the miniaturized CINEMA satellites in 2012 and 2013. Also, KHU has been developing a space meteorological tower system affiliated with the American Institute of Aeronautics and Astronautics (AIAA). European Space Agency (ESA) and domestic related industry since 2014 which led to succeed in launching Chollian satellite 2A in December, 2018. Kyung Hee University developed two of the four scientific payloads to be carried on Korea's first lunar probe, which is launched in August, 2022, and a lunar space environment monitor that will be installed on the unmanned lunar probe to be launched by the National Aeronautics and Space Administration in 2024 is under development.

Multidisciplinary Liberal Arts Education

Humanitas College cultivates exceptional individuals and responsible citizens through its multidisciplinary education encompassing humanities, social sciences and natural sciences.

Internationally Recognized University

Kyung Hee University is ranked 1st in International outlook among Korean Universities and provides friendly environment for international students. The largest number of international students in Korea, hailing from more than 100 countries studies in the Kyung Hee campus alongside globally oriented domestic students.

1:1 Counseling

Freshman Counseling: Students can discuss the difficulties of studying in the Republic of Korea and obtain solutions through 1:1 counseling during the first semester of the admission. This helps students to integrate academic and social Life at KHU

Major consultation/course registration counseling: Students can receive counseling from their department office, professors in major courses or course registration counseling in the period of attendance at KHU.

Multilingual Counseling: Kyung Hee University provides counseling in multiple languages for students struggling with difficult times during their academic years. For confidentiality reasons, students can apply for counseling at KHU website and meet with the person in charge at a designated place. (Provided languages: Korean, English and Chinese)

Additional Korean Language Programs

Kyung Hee University additional Korean language courses for students who wish to strengthen their Koren language skills.

■ Global Tutoring

Kyung Hee University has a "Global K-mentoring" system to help international students overcome difficulties they are experiencing in their studies. The "Global Tutoring" system is an 1:1 matching system between a student with excellent performance in the subject and an international student.

: Internationalization Training Program

Kyung Hee University offers Internationalization Training Programs for international students. Participants will have the chance to study at reputable Universities abroad. Grants will be offered to the participants and credit acquisition may be applicable training.

■ Employment Assistance

To support international students with employment in Republic of Korea and overseas. Kyung Hee University offers various special lectures. Kyung Hee University strengthens the employment competitiveness of international students by enhancing the understanding of Korea and Korean enterprises.

■ Cultural Experience Program

The purpose of this program is to provide a deeper understanding of Korea and its culture. Through the program, international students can strengthen their friendship with friends from multicultural backgrounds, experiencing Korean culture.

Orientation for New International Students

Kyung Hee University holds an orientation for new international students to help them quickly adapt to the new life in Republic of Korea. Through the orientation, international students can make new friends and gain valuable information about school such as scholarships, visa, insurance and club activities.

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Admission Unit

a. Seoul Campus

College	Admission Unit	Major	Admission Type	
	Aumssion ome	Major	Freshmen	Transf
	Department of Korean Language and Literature		0	0
	Department of History		0	0
C-11	Department of Philosophy		0	0
College of Humanities	Department of English Language and Linguistics		0	0
	Department of Applied English Interpretation and Translation		0	0
Department of Global Eminence	Department of Global Eminence	Global Business	0	0
	Department of Political Science		0	0
	Department of Public Administration		0	×
0 11 (D.1.).	Department of Sociology		0	0
College of Politics and Economics	Department of Economics		0	0
	Department of International Business and Trade		0	×
	Department of Media		0	×
	Department of Management		0	0
College of Management	Department of Management [English Track]		0	0
	Department of Accounting and Taxation		0	0
	Department of Hospitality Management		0	0
College of Hotel and	Department of Global Hospitality & Tourism Management [English Track]		0	×
Tourism Management *See the note beloww	Department of Culinary Arts & Food Design Management		0	×
	C	Department of Tourism Science		
	School of Tourism and Entertainment	Department of Culture and Entertainment	0	0
	Department of Child and Family Studies		0	×
	Department of Housing and Interior Design		0	×
College of Human Ecology	Department of Clothing and Textiles		0	×
	Department of Food and Nutrition		0	×
	Department of Mathematics		0	×
	Department of Physics		0	×
	Department of Chemistry		0	0
College of Science	Department of Biology		0	×
	Department of Geography		0	0
	Department of Future Information Display		0	×
	Department of Composition		0	×
College of Music	Department of Opera		0	×
(only available in the 2nd intake)	Department of Piano		0	×
School of Dance (only available in the 2nd intake)	Department of Dance	Korean Traditional Dance, Contemporary Dance, Ballet	0	×
College of Fine Arts (only available in the 2nd intake)	Department of Art	Korean Traditional Painting, Portraiture, Sculpture	0	0

* Note for applicants

- Department of History applicants (transfer): Applicants must have majored in history or related major at a 4-year university
- Department of Sociology (transfer): Applicants must have majored in a social science at a 4-year university
- Department of Economics (transfer): Applicants must have majored in economics, business administration, mathematics or statistics at a 4-year university
- Department of Chemistry (transfer): Applicants must have majored in Chemistry at a 4 year university
- Department of Art (transfer): Applicants must have majored in an Art major from their previous university
- * Department of Global Eminence: Applicants only can apply for Major of Global Business and are not allowed to apply for other majors.

b. Global Campus

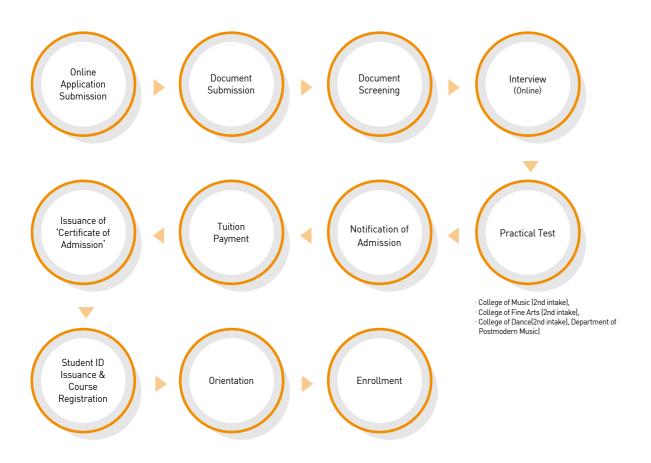
College	Admission Unit	Major	Admission Type Freshmen Transfe	
	Department of Mechanical Engineering		Freshmen	O
	Department of Industrial & Management Engineering		0	0
	, , , , , , , , , , , , , , , , , , , ,		0	0
	Department of Nuclear Engineering		0	
0.11 (5.)	Department of Chemical Engineering			×
College of Engineering	Department of Advanced Materials Engineering		0	0
	Department of Civil Engineering		0	×
	Department of Architectural Engineering		0	×
	Department of Architecture(5-year)		0	×
	Department of Environmental Science and Engineering		0	С
College of Electronics	Department of Electronic Engineering		0	C
and Information	Department of Biomedical Engineering		0	С
College of Software	Department of Computer Engineering		0	С
Convergence	Department of Software Convergence		0	>
	Department of Artificial Intelligence		0	>
	Department of Applied Mathematics		0	(
College of Applied	Department of Applied Physics		0	(
Science	Department of Applied Chemistry		0	(
	Department of Astronomy and Space Science		0	(
	Department of Genetics and Biotechnology		0	(
	Department of Food Science & BIO Technology		0	(
College of Life Sciences	Department of Convergent Biotechnology and Advanced Materials Science		0	(
	Department of Smart-Farm Science		0	(
College of International	Department of International Studies [English Track]		0	(
Studies	Department of Asian Studies [English Track]		0	(
	Department of French		0	(
	Department of Spanish		0	
0 11 (F :	Department of Russian		0	
College of Foreign Language	Department of Chinese		0	
and Literature	Department of Japanese		0	
	Department of Korean		0	
	Department of Global Communication	- British-American Language and Literature - British-American Culture	0	
	Department of Industrial Design		0	
	Department of Visual Design		0	
	Department of Landscape Architecture		0	
College of Art and	Department of Textile and Clothing Design		0	
Design	Department of Digital Contents		0	
	Department of Ceramics		0	
	Department of Postmodern Music		0	
	Department of Theater & Film		0	
	Department of Physical Education		0	
	Department of Sports Medicine		0	(
College of Physical	Department of Golf Industry		0	(
Education	Department of Taekwondo		0	(

 $[\]ensuremath{\mathsf{X}}$ Departments not listed above are currently not accepting applications.

^{**} English Track program: An admission unit separate from Korean Track program. English proficiency is required to apply and the majority of required classes to graduate will be conducted in English

2. Admission Process and Submission of Application

a. Admission Process



** KHU Korean Language Test: In lieu of the TOPIK Korean Language test, qualified applicants can fulfil the Korean Language requirement through the KHU Language exam.

Test Schedule

- KHU Korean Language Test (August): August 17th, 2024(Sat)
(See "KHU Korean Language Test" section, It is subject to change or cancellation depending on various circumstances)

b. Submission of Application

- Admission application forms are ONLY available and accepted online.
- Access the website at http://www.khu.ac.kr and then click on "Links". followed by "Spring 2025 International Undergraduate Admission Application."
- 2 Register and log in.
- Read the important notes and guidelines carefully.
- // Fill out the application completely and save.
- 5 Upload a passport-sized photo.
- 6 Review application thoroughly.
- Make application fee payment.(Credit cards or wire transfers)
- 8 Print out application and miscellaneous documents.
- Submit all the application materials (refer to appendix 1) within the designated period to the Division of Global Admissions (Seoul Campus)
- 1) Applicants may submit an application for only one campus please choose either the Seoul Campus or the Global Campus.
- 2) Online applications must be submitted by 17:00 (UTC +9:00 Seoul Standard) on the last day for submission. Please submit your application before the last days as the online system may be delayed due to the high volume of online traffic. After the application deadline, the application fee is non-refundable. (Based on Article 42-3 (Admission Fee) of the Higher Education Act Enforcement Decree).
- 3) The application fee must be paid in order for the online application to be printed. The application cannot be changed after the application fee is paid. After the application deadline, it is not possible to modify the application unit (major), application type (freshmen/transfer), or cancel the application, so please complete the application with caution.
- 4) Any applicant who falsifies information, fails to submit materials on time, or cannot be contacted by the school will be disqualified from admission review. Meeting the outlined criteria and deadlines is entirely the responsibility of the applicant, and KHU will not consider an objection to disqualification (Application fee is not refundable).
- 5) Application fee: KRW 180,000
- Department of Post Modern Music (Global Campus) KRW 250,000

Eligibility

a. Freshman

Туре	Eligibility
International Admission	 Nationality Requirement: Applicants and both of their parents must be non-Korean citizens and must meet all the following conditions: a) Both the applicant and both their parents must have non-Korean citizenship prior to the applicant beginning high school/secondary school (or equivalent to the level of Korean high school). Applicants whose nationality was originally Korean but changed after the beginning of high school are not qualified to apply to the international admission. b) If an applicant's parents abandoned (or lost) their Korean citizenship, the applicant must submit proof of denationalization (loss of nationality) c) If the applicant's legal support obligator is one of applicant's parents, only the nationality of the person liable for support shall be considered for the application qualification (However, it must be proved by government - issued document) In case of divorce of parents, please refer to the 'Eligibility for both Freshmen and Transfer students' listed below. If the above does not apply, please contact us individually.
for Freshmen	2. Academic Requirements: Applicants must have completed or be expected to have completed secondary education prior to admission
(Korean Language Track)	3. Language Requirement: Applicants must meet one of the following conditions a) Obtained TOPIK Level 3 or above (TOPIK iBT is acceptable except trial tests.) — The score must be valid at the time of application b) Enrolled in and completed Intermediate 2 Korean Language Course through KHU-affiliated language institutes (Applicants must have completed the courses less than 2 years from the beginning date of the online application) c) Passed level 3 of the KHU Korean Language Test (The score valid at the time of application) d) Korea Immigration and Integration Program level 3 or above (or obtain 61 score or higher at the Pre-test) e) King Sejong Institute Korean Language Intermediate level 1 or above(Practical program and online program are not acceptable) f) Graduates(prospective graduates) of Korean high schools who are recognized to have sufficient Korean language skills(International schools and Foreign schools are not acceptable) ** KHU Korean Language Test: details can be found at 'KHU Korean Language Test' ** The terms of enrollment and issuance visa are subject to change according to Korean government policies. It will be notified separately.
International Admission for Freshmen	 Nationality Requirement: Applicant and both of his/her parents must be non-Korean citizens and must meet all the following conditions: a) Both the applicant and both their parents must have non-Korean citizenship prior to the applicant beginning high school/secondary school (or equivalent to the level of Korean high school). Applicants whose nationality was originally Korean but changed after the beginning of high school are not qualified to apply to the international admission b) If an applicant oneself or parents abandoned the Korean citizenship, the applicant must submit proof of denationalization (loss of nationality) c) If the applicant's legal support obligator is one of applicant's parents, only the nationality of the parent or guardian legally liable for the applicant's support shall be considered for application qualifications. However, status must be verified by official, government-issued documents (divorce decree, legal separation degree, etc.) In case of divorce of parents, please refer to the 'Eligibility for both Freshmen and Transfer students' listed below.
(English	2. Academic Requirements: Applicant must have completed or is expected to have completed secondary education prior to admission.
Track)	admission. 3. Language Requirement: Applicant must meet one of the following conditions: a) Hold a citizenship of an English-speaking country or a country where English is an official language b) Obtain an official English proficiency test. (The score must be TOEFL iBT 80, IELTS 6.0, or TEPS 327 or higher) (The expiration date should be after the starting date of the online application) ** The terms of enrollment and issuance of visa are subject to change according to Korean government policy. It will be notified separately.
	 Departments: Department of Management, Department of Global Hospitality & Tourism Management, Department of International Studies, Department of Asian Studies

- **Applicants satisfying the academic requirements for transfer (graduation from a two or three-year community college or having completed at least two years and earned at least 1/2 of the credits required for a bachelor's degree at a four-year college or university) are also eligible to apply for freshmen admission.
- ** Eligibility for both Freshmen and Transfer students as long as the academic accreditation for primary and secondary education is eligible.
- KHU students (whether enrolled or on leave of absence) are not eligible to apply
 Korean citizens (including the applicant and their parents) are prohibited from applying for international undergraduate admission.
- Applicants whose families are of Korean origin must submit proof of denationalization or loss of nationality (verified by official government-issued
- 3. Only accredited primary, middle, high schools and international equivalent degrees can be accepted for admission GEDs (General Equivalency Diploma), homeschooling, online education, lifelong learning, adult education and other certificates are not eligible for the international admission.
- * Korean secondary educational institutions can be accepted if the institution attains the educational credential by the Korean Ministry of Education. However, Applicants who completed secondary education from foreign schools or foreign secondary education institutions located in Korea, can be accepted if the school is established by the regulation of the Korean Ministry of Education. Additional documents are required below.
- Certificate of accreditation by the local education office
- Documents certifying that the applicant completed all primary & secondary education in accordance with Korean primary & secondary education system(e.g. certificate of graduation of primary & secondary education institutions)
- If the applicant enrolled more than two schools with different school system or skipped a grade which cause any loss in semester, a document proving the system difference or grade skipping is required.
- 4. In case of divorce or separation of parents, the nationality of the parent legally liable for the applicant's support shall be considered for application qualifications, only if the case is completed before the beginning of applicant's secondary education(high school). If the case is completed after starting high school education, both of parents' nationalities shall be considered for application qualifications.
- *The contents of eligibility are subject to change.

b. Transfer

Туре	Eligibility
International Admission for Transfer Students (Korean Track)	1. Nationality Requirement: Applicants and both of his/her parents must be non-Korean citizens and must meet all the following condition: a) Both the applicant and both their parents must have non-Korean citizenship prior to the applicant beginning high school/secondary scho (or equivalent to the level of Korean high school. Applicants whose nationality was originally Korean but changed after the beginning of high school are not qualified to apply to the international admission. b) If an applicant oneself and whose parents abandoned (or lost) their Korean citizenship, the applicant must submit proof of denationalization (loss of nationality). c) If the applicant's legal support obligator is one of applicant's parents, only the nationality of the parent or guardian legally liable for the applicant's support shall be considered for application qualifications. However, status must be verified by official, government-issued documents Idivorce decree, legal separation decree, etc.] In case of divorce of parents, please refer to the Eligibility for both Freshmen and Transfer students: listed below. 2. Academic Requirements: Applicant must meet one of the following conditions a) Completed (or is expected to complete) at least 2 years (4 regular semesters-excluding summer or winter classes) and must have earned (or expect to earn) at least 1/2 credits required to complete bachelor degree at a domestic or overseas university 2. Meaning of completion: must have registered for at least 2 years (4 regular semesters-excluding summer or winter classes) abiding by the policy of the enrolled university and earned required credits for completion. 3. When applying to Kyung Hee University, the applicant must check whether he/she completed the 2 years at the previously enrolled university. 3. If the applicant has studied in a country where the bachelor's degree program is 'n' years instead of 4 years, the applicant must complete second year (4 semesters) or more and obtain at least half of the minimum number of credits requir
International Admission for Transfer Students (English Track)	1. Nationality Requirement: Applicants and both of his/her parents must be non-Korean citizens and must meet all the following conditions a) Both the applicant and both their parents must have non-Korean citizenship prior to the applicant beginning high school/secondary scho (or equivalent to the level of Korean high school). Applicants whose nationality was originally Korean but changed after the beginning of high school are not qualified to apply to the international admission. b) If an applicant oneself and whose parents abandoned (or lost) their Korean citizenship, the applicant must submit proof of denationalization (loss of nationality). c) If the applicant's legal support obligator is one of applicant's parents, only the nationality of the parent or guardian legally liable for the applicant's support shall be considered for application qualifications. However, status must be verified by official, government-issued documents (divorce decree, legal separation degree, etc.) In case of divorce of parents, please refer to the 'Eligibility for both Freshmen and Transfer students' listed below 2. Academic Requirements: Applicant must meet one of the following conditions a) Completed (or is expected to complete) 2 years (4 regular semesters-excluding summer or winter classes) and must have earned (or expect to earn) at least 1/2 credits required to complete bachelor degree at a domestic or overseas university * Meaning of completion: must have registered for 2 years (4 semesters-excluding summer or winter classes) abiding by the policy of the enrolled university and earned required credits for completion. When applying to Kyung Hee University, the applicant must check whethe he/she completed the 2 years at the previously enrolled university. * If the applicant has studied in a country where the bachelor's degree program is 'n' years instead of 4 years, the applicant must complete second year (4 semesters) or more and obtain at least half of the minimum number of credits required to obtain a bachelor's deg

- ** Credits earned at previous institutions will be transferred according to Kyung Hee University policies. Although the applicant is typically admitted as a third-year student, it may not be possible for the applicant to graduate in 2 years, depending on credit evaluation and transfer to Kyung Hee University.
- ** Summer/Winter course credits or grades cannot be recognized for KHU courses, but can be applied as general credit towards graduation.
- * Following candidates are limited from applying to KHU courses, but can be applied as general credit towards graduation.
- 1) KHU students(whether enrolled or on a leave of absence)
- 2) Korean citizens and the children of current Korean citizens- Applicants and those whose parents are of Korean origin must submit written proof and documentation of denationalization or loss of Korean nationality before the application(verified by official government-issued documents)
- 3) Only accredited primary, middle, high schools and international equivalent degrees can be accepted for admission GEDs (General Equivalency Diploma), homeschooling, online education, lifelong learning, adult education and other certificates are not eligible for the international admission.
 4) In case of divorce or separation of parents, the nationality of the parent legally liable for the applicant's support shall be considered for application
- qualifications, only if the case is completed before the beginning of applicant's secondary education(high school). If the case is completed after starting high school education, both of parents' nationalities shall be considered for application qualifications.
- *The contents of eligibility are subject to change.

4. Required Documents

a. Freshmen

No	Documents	Note
1	Online KHU Application Form	
2	Self Introduction and Study Plan	- Korean Track: must be written in Korean - English Track: must be written in English
3	Official High School Diploma (certificate of prospective graduation) [translated and notarized] (issued within 6 months of online application. If the document is issued only once in a lifetime, it is accepted if it is notarized within 6 months.)	[Applicants from general high school in China] Graduates: Verification Report of China Higher Education Qualification issued by the Ministry of Education [English version] along with a copy of Graduation Certificate. Prospective Graduates: An original copy of translated and notarized Certificate of Expected Graduation Verification Report of China Higher Education Qualification [English version] along with copy of Graduatio Certificate to be submitted after acceptance. (The Certificate of Admission will not be issued if this is not submitted) [Applicants from other high schools including vocational school& technical schools in China] When submitting documents, please check note #2. [Applicants from high schools locating other than China] Graduates: Translated and notarized Certificate of Graduation. Prospective Graduates: Translated and notarized Certificate of Expected Graduation **Applicants who fail to submit all documents requiring consular authentication or the verification of Apostille within the document submission period will not be issued a Certificate of Admission, and the admission can be cancelled.
4	Official high school transcript of three years [Translated and notarized],(Full score criteria must be indicated on the transcript)	- Graduates: Translated and notarized Final Academic Transcript to be submitted. - Prospective Graduates: Translated and notarized Academic Transcript with most recent grades to be submitted. The apostilled Final Academic Transcript to be submitted once accepted. - Yearly transcript correspond to secondary education(high school) is required ** Accepted students who fail to submit all documents requiring consular authentication or the verification of Apostille within the document submission period will not be issued a Certificate of Admission, and the admission can be cancelled.
5	A government-issued certificate of family registry to verify the applicant's relationship with parent [Translated and notarized] - Copy of applicant's passport - Birth certificate and Family Relation Certificate - Copies of parents' passports or copied domestic ID is required - ID cards in hand-writing must be translated and notarized in either English or Korean.	 [Chinese Applicants' Family Relations]: One copy of Family Relation Certificate (notarized translation, issued within 1 year of online application) or copy of Hukou (notarized translation, issued within 1 year of online application) A single Hukou with all family members listed and submitted by the main head of household is sufficient. Any changes in the family such as divorce, death, remarriage, etc. should be accompanied by an updated copy of the Hukou and a certificate of kinship (notarized translation) for affected family relationships.(In the case of divorce, it is necessary to submit an additional translation notarized copy of the divorce agreement stating the custody holder of the applicant.) *Any false information in the application, including forgery or alteration of submitted documents, or failure to meet the application requirements, will result in the cancellation and retraction of offer of admission, regardless of when discovered. In cases where admission is cancelled because of any above circumstances, any fees or tuition payments will not be refunded.

6	Original Document for Proof of Language Proficiency [TOPIK Level 3 or above/KHU Korean Language Test Level 3 or above/Korean Language Intermediate Level 2 Completion Certificate from KHU affiliated language institutes/Korea Immigration and Integration Program level 3 or above (or obtain 61 score or higher at the Pre-test)/King Sejong Institute Korean Language Intermediate level 1 or above(practical program and online program is not acceptable)/Graduates(prospective graduates) of Korean high schools]	[Korean Track] - Certificate, Grade report or completion proof is required - Graduates(prospective graduates) of Korean high schools that have chosen Korean as a main teaching medium are only applicable for Korean language proficiency(international schools and foreign schools are not acceptable.) [English Track] - Original copy of Language Proficiency (Minimum score of TOEFL iBT 80, IELTS 6.0, or TEPS 327) - Citizens of English-speaking countries do not need to provide additional proof of proficiency - Citizens of countries where English is an official language do not need to provide additional proof of proficiency if the proof of completing the secondary education in English is submitted(ex. Transcript)
7	[Applicants with Practical Test] - College of Music: Submission of work in video form in a USB - College of Fine Arts: Submission of portfolio process in video form in a USB. - School of Dance: Submission of work in video form in a USB. - Department of Postmodern Music: Submission of video in a USB. - Department of Taekwondo: Level 2 or higher Dan Certificate issued by KUKKIWON(the World Taekwondo Headquarters	- School of Dance, Department of Opera and Department of Piano of College of Music: Offline Interview and Practical Test - Department of Composition of College of Music, College of Fine Arts, Department of Postmodern Music: * Interview: Online interview * Practical Test: USB video submission - Refer to p.48 "Practical Test"
8	Certificate of Scholarship	Students on scholarships provided by government or governmental institutions must submit the certificate of scholarship issued by the sponsoring governmental institutions.

^{**} Applicants may be asked to submit additional proof that both they and their parents have not held Korean citizenship since before the student began the equivalent of Korean high school if the applicant is of Korean origin.

b. Transfer

No	Documents	Note
1	Online KHU Application Form	
2	Self Introduction and Study Plan	- Korean Track: must be written in Korean - English Track: must be written in English
3	Official diploma (or certificate of completion) from previous institution, translated and notarized by a certified official. - Currently enrolled in or completed a bachelor degree program of a domestic or overseas university: Certificate of Enrollment or Certificate of Completion - Applicants who graduated (or expect to graduate) a 2~3 year community college: official diploma (issued within 6 months of online application. If the document is issued only once in a lifetime, it is accepted if it is notarized within 6 months.)	 Applicants who received a degree from a Chinese institution must submit an academic history verification certificate(English version), issued by the Ministry of Education in China along with the translated and notarized Certificate of Enrollment or Certificate of Completion. Non-Chinese applicants are required to submit a translated and notarized diploma by a certified official. Prospective graduates are to submit a translated and notarized Certificate of Expected Graduation Students who have completed 2 years or more of domestic/overseas 4-year bachelor degree programs: additionally requied to submit a translated and notarised High School Graduation documents (For more specific information regarding types of documents to be submitted for each High School in China, refer to note #2). Applicants who fail to submit all documents requiring consular authentication or the verification of Apostille, translation and notarisation within the document submission period will not be issued a Certificate of Admission

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Kyung Hee University

⁻ Documents of submission: Copies of citizenship documents or passport of an applicant and their parents

^{*}Applicants who hold both domestic and international passports must use their non-Korean passports when submitting documents.

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No	Documents	Note
4	Official transcript from previously attended university [Translated and notarized]	- Graduates / Prospective Graduates with a Domestic/Overseas Undergraduate Degree (4-year undergraduate programs) 1) Translated and notarised original copy of Academic Transcript. 2) A Certificate stating the credits required to acquire a bachelor's degree in the department belonging to the previous university. 3) Document indicating grading criteria, including Grade Point Average (CGPA) and full score. - Graduates / Prospective Graduates with a Domestic/Overseas Associate Degree (2~3-year junior college programs) 1) Translated and notarised original copy of Academic Transcript. 2) Document indicating grading criteria, including Grade Point Average (CGPA) and full score. ** Prospective graduates with consulate authentication or apostille submission must submit the final transcript after graduation. ** Applicants who fail to submit all documents requiring consular authentication or the verification of Apostille, translation and notarisation within the document submission can be cancelled
5	A government-issued certificate of family registry to verify the applicant's relationship with parents [Translated and notarized] - Copy of applicant's passport - Birth certificate and Family Relation Certificate - Copies of parents' passports or copied domestic ID is required - ID cards in hand-writing must be translated and notarized in either English or Korean.	[Chinese Applicants' Family Relations]: Original copy of Family Relation Certificate (notarized translation, issued within 1 year of online application) or copy of Hukou (notarized translation, issued within 1 year of online application) A single Hukou with all family members listed and submitted by the main head of household is sufficient. Any changes in the family such as divorce, death, remarriage, etc. should be accompanied by an updated copy of the Hukou and a certificate of kinship (notarized translation) for affected family relationships. (In the case of divorce, it is necessary to submit an additional translation notarized copy of the divorce agreement stating the custody holder of the applicant.) **Any false information in the application, including forgery or alteration of submitted documents, or failure to meet the application requirements, will result in the cancellation and retraction of offer of admission, regardless of when discovered. In cases where admission is cancelled because of any above circumstances, any fees or tuition payments will not be refunded
6	Original documents for proof of language proficiency [TOPIK Level 4 or above/KHU Korean Language Test Level 4 or above//Korea Immigration and Integration Program level 4 or above (or obtain 81 score or higher at the Pre-test)/King Sejong Institute Korean Language Intermediate level 2 or above(practical program and online program is not acceptable)/Graduates(prospective graduates) of Korean high schools & Korean higher education institutions]	[Korean Track] - Certificate, Grade report or completion proof is required - Graduates(prospective graduates) of Korean institutions that have chosen Korean as a main teaching medium are only applicable for Korean language proficiency(international schools, foreign schools and English tracks are not acceptable.) [English Track] - Original copy of a language proficiency test (Minimum score of TOEFL iBT 80, IELTS 6.0, TEPS 327) - Citizens of countries where English is an official language do not need to provide additional proof of proficiency if the proof of completing the secondary education in English is submitted(ex. Transcript) - Citizens of English-speaking countries do not need to provide additional proof of proficiency
7	[Applicants with Practical Test] - College of Fine Arts: Submission of Portfolio - Department of Postmodern Music: Submission of video in a USB Department of Taekwondo: Level 2 or above Dan certificate issued by KUKKIWON(the World Taekwondo Headquarters)	- College of Fine Arts: Online Interview (Portfolio submission will be substituted for the practical test) - Department of Post-Modern Music: Online interview (practical test replaced with video on USB flash drive to be submitted on the same day as the interview) - Refer to p.48, "Practical Test"
8	Certificate of Scholarship	Students on scholarships provided by government or governmental institutions must submit the certificate of scholarship issued by the sponsoring governmental institutions.

^{**}Applicants who graduated (or are expected to graduate) from Chinese institutions must submit an Academic History Verification Report in English version issued by the Ministry of Education in China until document deadline.

Important Notes

- 1. Documents must be translated and notarized in Korean or English if the original document is not written in Korean or English.
- 2. When submitting transcripts and diplomas issued by overseas educational institutions, applicants must submit a "Confirmation of Foreign Educational Institution" or "Consular Authentication" from a Korean Embassy in the country of the applicants' education or the applicant's Embassy in Republic of Korea. If documents are issued by Hague Apostille Member Countries, the applicant can get the "Verification of Apostille" from the related institution.
 - ** The required application materials (Proof of higher level of education)has changed to Chinese Application (Varied between Regular High School graduate and Secondary Vocational / Miscellaneous High School graduates)
 - General High School: Only "the Verification Report of Chinese Higher Education" Qualification Certificate issued by the Chinese Ministry of Education's Academic Background/Degree Accreditation Center (CHSI) will be accepted.
 - Secondary Vocational / other High School: refer to table below

Туре		Assessment Criteria	Notes
	Regular Specialized Secondary Schools	Notarized and translated Certificate of Graduation issued by local education authorities + school information confirmation (refer to	
Secondary Vocational High School School Skilled Workers Schools Vocational High Schools School Skilled Workers Schools School Skilled Workers Schools School School Skilled Workers Schools School Sch		Appendix 3) ② Notarized and translated Certificate of Graduation issued by the school to be confirmed by the Education Office (City Education Office)) + School Information Confirmation (refer to Appendix 3)	Choose 1
		Online confirmation in China Confirmation from the official website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) + Notarized and translated Certificate of Graduation * Recognised only when authenticity is verifiable online.	
Miscellaneous accredited High schools (schools not included above such as international high schools, art high schools, etc.)		Translated and notarized Certiificate of Graduation issued by the school + Establishment Permit (Business Unit Legal Certificate(事业单位法 人证书)) must be submitted. (Howvever, only academic background education courses are recognised, notarisation is not required).	

- \divideontimes The conditions of enrollment and issuance of visa are subject to change according to Korean government policy.
- 3. All materials must be originals and Academic and Nationality related documents will not be returned to the applicant.
- 4. Accepted applicants must submit all documents requiring consular authentication within the document submission period to the Division of Global Admissions and those who fail to do so will not be able to obtain a Certificate of Admission, and the admission can be cancelled. However, prospective graduates from Japanese institutions in March among accepted applicants may obtain a Certificate of Admission with a certificate of expected graduation considering government policy of Japan. In this case, students are required to submit the Apostilled final graduation certificate within 8 weeks after the semester begins.
- **5.** Admitted students must apply for international student visas independently. Please refer to the section on "Visa information" or contact the Division of Global Admissions for more information.
- **6.** Upon admission, Kyung Hee University may independently contact any and all institutions of education attended by the applicant to verify the authenticity of their academic history, as outlined in the Academic History Verification Consent portion in the Application form. If the institution fails to verify the authenticity of a student's documents, admission may be revoked.
- 7. If an applicant's name varies from what appears on their submitted documents. Proof of identity issued by the applicant's national government must be presented.
- **8.** Applicants must submit a Korean or English-language statement issued by previous institutions they have attended if there are any significant changes or events, including but not limited to early graduation, skipped grades, discrepancies in transcripts and records of enrollment, changes in the name of the school, etc.
- **9.** Acceptance or admission may be cancelled if the admission committee finds evidence of dishonest or unlawful conduct, including counterfeit or falsified documents, exams taken by proxy, or other disqualifying behavior at any time during the application or admission process, or after admission. Fees, tuition, and other payment will not be returned in this event.
- 10. Students may apply with TOPIK Level 3 or KHU Korean language test level 3, but once admitted they will need to have achieved at least TOPIK level 4, or are obliged to take designated programs (Korean Language and liberal arts courses) organized by KHU. The contents and the credits obtained by this program may differ by campus.
- 11. All accepted students who need to get issued a Official Certificate of Admission must submit the Bank Certificate which is valid for D-2 visa application.
- 12. The Global Admissions Team may request additional documents to ensure the authenticity of submitted materials.

^{*} Applicants who hold both domestic and international passports must use their non-Korean passports when submitting documents.

5. Admission Schedule

a. First Intake

Procedure	Sche	edule	Note
Guideline Available Online	August 2024		Download is available at (www.khu.ac.kr) LINK) Guideline for Spring 2025 International Undergraduate Admission)
Admission Counseling	Operation Hours: 09:30 ~ 17:00		 How to apply: Email the Division of International Student and Scholar Services (Seoul Campus) Counseling: Operated at all times (Reservation is required
Online Application Submission	9:00, Monday, August 12th, 2024 ~ 17:00, Friday, August 23rd, 2024		www.khu.ac.kr \> LINK \> Go to admission application
Submission of Required Documents (In-person)	Thursday, August 22nd, 2024 ~ Saturday, August 24th, 2024, 13:00 - 16:30 - How to submit: In-person - Address for In-person submission: Global Zone, B1, Kyung Hee University, Cheongwoonkwan building, 26 Kyunghee-daero, Dongdaemun-gu, Seoul - Mailing Address: Division of Global Admissions, 1F, Cheongwoonkwan building, Student Support Zone, 26 Kyunghee-daero, Dongdaemun-gu, Seoul (02447)		- In-person document submission is preferred, however, applicants residing overseas may submit documents via post. When submitting via post, - Please write "Spring 2025 (1st Intake) International Admission Application & Documents Submissionn" should be written on the envelope and please check to see if your documents arrived at the office. (Kyung Hee University is NOT responsible for the loss of the documents when submitting via post) - All documents should be sent to the Global Admissions a Seoul Campus KHU All submissions must be postmarked on or before Friday, August 23rd, 2024. No documents are acceptable after the deadline.
	Seoul Campus	Global Campus	
Online Interview / Practical Test	Individual Online interview: Saturday, September 21st, 2024/TBA	Individual Online interview: Saturday, September 21st, 2024/TBA	
Notification of Admission Result		announced on the website October 17th, 2024	Applicants can check on KHU website (www.khu.ac.kr) LINKS) Spring 2025(First Intake)
Letter of Acceptance		ber 17th, 2024 ~ nber 1st, 2024	Notification of Admission) (Students will not be individually notified.)
Final Submission of Documents Apostille) and Original Bank Certificate & Guarantee of Finance	Friday, January 10th, 2025 [3pm]		Original Copy of the translated and notarized, with consular authentication (Apostille) of the final Certificat of Graduation and Academic Transcript (Graduates / Prospective Graduates) Original Bank Certificate for Student Visa Applicants & Guarantee of Finance (must submit a valid Bank Certificate for Visa Application)
Tuition Payment		nber 30th, 2024 ~ 10th, 2025 [4pm]	Any KEB Hana Bank branch (Republic of Korea)
Certificate of Admission	Wednesday, January 15th, 2025 from 2pm		Non-issuable without submission of the translated and notarized Certificate of Final Academic Achievement, an official transcripts either with consular authentication or Apostille, and an original bank certificate.
Issuance of Student ID Number and Course Registration	Mid-February, 2025 (TBA)		Details to be announced on the website Students have to proceed it oneself online
Newcomers Orientation	February,	2025 (TBA)	TBA
Classes Begin	Tuesday, March 4th, 2025		It is advised to enter earlier to Republic of Korea to consult to your office of college at least on week prior to the term begins

[※]The admission schedule is subject to change. If any change occurs, notifications will be posted online at www.khu.ac.kr/입학/외국인입학(Students will not be notified individually)

b. Second Intake

Procedure	Scho	edule	Note
Guideline Available Online	Augus	t 2024 ~	Download is available at (www.khu.ac.kr > LINK > Guideline for Spring 2025 International Undergraduate Admission)
Admission Counseling	Tour Hours:	09:30 ~ 17:00	 - How to apply: Email to the Division of Global Admissions (Seoul Campus) - Counseling: Operated at all times (Reservation is required)
Online Application Submission		tober 28th, 2024 ~ vember 8th, 2024	www.khu.ac.kr〉LINK〉Go to admission application
Submission of Required Documents	Thursday, November 7th, 2024 ~ Saturday, November 9th, 2024, 13:00 - 16:30 - How to submit: In-person - Address for In-person submission: Global Zone, B1, Kyung Hee University, Cheongwoonkwan building, 26 Kyunghee-daero, Dongdaemun-gu, Seoul - Mailing Address: Division of Global Admissions, 1F, Cheongwoonkwan building, Student Support Zone, 26 Kyunghee-daero, Dongdaemun-gu, Seoul (02447)		- In-person document submission is preferred, however, applicants residing overseas may submit documents via post. When submitting via post, - Please write "Spring 2025 (2nd Intake) International Admission Application & Documents Submission" should be written on the envelope and please check to see if your documents arrived at the office. (Kyung Hee University is NOT responsible for the loss of the documents when submitting via post) - All documents should be sent to the Global Admissions at Seoul Campus KHU All submissions must be postmarked on or before Friday, November 8th, 2024.
	Seoul Campus	Global Campus	
Online Interview / Practical Test	Individual Online interview: Saturday, December 7th, 2024/TBA	Individual Online interview: Saturday, December 7th, 2024/TBA	
Notification of Admission Result		nnounced on the website at 2 cember 27th, 2024	Applicants can check on KHU website (www.khu.ac.kr) LINK) Spring 2025 (2nd Intake)
Letter of Acceptance & Tuition Invoice		nber 30th 2024 ~ ary 10th, 2025	Notification of Admission (* Students will not be notified individually.)
Tuition Payment		nber 30th 2024 ~ 10th, 2025 [4pm]	Any KEB Hana Bank branch (Republic of Korea)
Final Submission of Documents (Apostille) and Original Bank Certificate & Guarantee of Finance	Friday January 10t	h, 2025 by 3pm KST	- Original Copy of the translated and notarized, with consular authentication (Apostille) of the final Certificate of Graduation and Academic Transcript (Graduate / Prospective Graduate) - Original Bank Certificate for Student Visa Applicants & Guarantee of Finance (must submit a valid Bank Certificate for Visa Application)
Certificate of Admission	Wednesday, Januai	ry 10th, 2025 14:00 ~	Non-issuable without zsubmission of the translated and notarized Certificate of Final Academic Achievement, an official transcripts either with consular authentication or Apostille, and an original bank certificate.
Issuance of Student ID Number and Course Registration	Mid-Februa	ry 2025 (TBA)	Details to be announced on the website Students have to proceed it oneself online.
Newcomers Orientation	February	2025 (TBA)	TBA
Classes begin	Tuesday, Ma	arch 4th, 2025	It is advised to enter earlier to Republic of Korea to consult to your office of college at least on week prior to the term begins

[※]The admission schedule is subject to change. If any change occurs, notifications will be posted online at www.khu.ac.kr/입학/외국인입학 (Students will not be notified individually)

^{*}Any information regarding document review, reason for disqualification in the admission process is to be kept strictly confidential.

^{*}Any information regarding document review, reason for disqualification in the admission process is to be kept strictly confidential.

6. KHU Korean Language Test

1) Application Period

- Test on August: Friday, July 19th, 2024~Friday, August 9th, 2024[5PM]

2) How to Apply

- Apply online through the Office of International Affairs, Global Admission Team's website and pay the application fee of KRW 60,000
- 🏗 +82-2-961-9286~7
- Website for Office of International Affairs, Global Admission Team: http://iadmission.khu.ac.kr

3) Test Schedule

Date	Location	Remark
Saturday, August 17th, 2024	Online	Passport is required for identification check.

4) Students subject to take the test: All applicants who have to satisfy Korean Language requirement

[Exemptions]

- a) Applicants for English Track departments
- b) Among Freshmen applicants
- ① Having submitted a test result of TOPIK Level 3 or above
- ② Having completed Level 4(Intermediate 2) from the KHU affiliated language institutes
- ③ Completed the Korea Immigration and Integration Program level 3 or above (or obtain 61 score or higher at the Pre-test)
- ④ Completed the King Sejong Institute Korean Language Intermediate level 1 or above(Practical program and online program is not acceptable)
- ⑤ Graduates(prospective graduates) of Korean high schools who are recognized to have sufficient Korean language skills(International schools and Foreign schools are not acceptable)
- c) Among Transfer applicants
- 1 TOPIK Level 4 or higher
- ② Completed the Korea Immigration and Integration Program level 4 or above (or obtain 81 score or higher at the Pre-test)
- ③ Completed the King Sejong Institute Korean Language Intermediate level 2 or above(Practical program and online program is not acceptable)
- Graduates(prospective graduates) of Korean high schools Korean higher education institutions who are
 recognized to have sufficient Korean language skills(International schools, Foreign schools and English tracks are
 not acceptable.)
- * Note: KHU Korean Test score is valid for the 2025 International undergraduate admission periods only

5) Others

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a) Online applicants are required to identify oneself with the actual passport on the interview. You will be disqualified by not carrying it.

7. Assessment Method

Admission Type	College(Department)	Interview	Practical test	Total
Freshmen/ Transfer	- Seoul Campus - College of Humanities, College of Politics and Economics. College of Management, College of Hotel and Tourism Management, College of Human Ecology, College of Science, College of Global Eminence - Global Campus - College of Engineering, College of Electronics and Information, College of Software Convergence, College of Applied Science, College of Life Sciences, College of International Studies, College of Foreign Language and Literature, College of Art and Design(Except Department of Postmodern Music), College of Physical Education	100%	0%	100%
	- Seoul Campus * College of Music, College of Fine Arts, School of Dance - Global Campus • College of Art and Design: Department of Postmodern Music	50%	50%	100%

8. Admission Interview

1) Interview Schedule

Intake		Date	Location	Note
First Intake	Individual Online Interview	Saturday, September 21st, 2024(TBA)	Online	- Interview will be conducted for applicants without disqualification on the documents (It will be not notified individually)
Second Intake	Individual Online Interview	Saturday, December 7th, 2024(TBA)	Interview	- What to bring: Valid passport, Registration Slip

2) Important Notes for Interview

- 1 Applicants who fail to attend the scheduled interview will be disqualified from the admission process.
- ② Applicants are required to be on time and must bring a Korean government-issued form of identification with a photo, such as passport, Alien Registration Card or driver's license.
- ③ The location and time for interviews are subject to change. Announcement will be made on the day of the interview or posted on KHU website.

9. Practical Test

1) College of Music

- Department of Composition: Online interview on December 7th & Video submission in USB for the practical test
- Department of Opera: Offline Practical Test and Interview on Saturday December 7th
- Department of Piano: Offline Practical Test and Interview on Saturday December 7th

Admission Unit	Evaluation Methods	Specific Information	Remark
Composition	Interview / Practical Test	1. Interview: Online Interview with Faculty Members 2. Practical Test: Prior Video Submission ① 2 original pieces in free form (submit music score) ② Performance of a Short Movement of a Piano Sonata (Video Submission)	1. Submit USB with the required documents—make sure to include the contents of performances and sign for the performance video. 2. Applicant's practical video portfolio should be submitted via USB along with the required documents. a). The performance video must have been filmed within the admission period. When recording the video, indicate the time and date on a mobile phone before starting the performance. b). The face and hands of the performer must be visible at all times during the performance, and the video must by submitted as an AVI or mp4 file. (The video will not be assessed if the quality of the video is too low or if the performer's face is not identifiable due to production errors) c). Please include all performances in one single video recording in order of the contents. (In case of Piano performance, there may be a few seconds rest between pieces during filming). d). Both upright and grand pianos may be used. e). Applicant's name and applicant number must be written on the submitted USB.
Opera		1. Interview: Offline Interview with Faculty Members 2. Practical Test: Offline - 2 pieces (Free of Choice) - 1 Song in Italian or an Opera Aria - 1 Song by a German Artist - Misc Sheet Music / accompaniment	
Piano		Interview: Offline Interview with Faculty Members Practical Test: Offline - 1 movement of a L.v Beethoven Sonata - 1 Etude by F.Chopin - 1 piece (free of choice): Pieces from the Romantic / Post-Romantic era should be within 10 minutes. (In case of a Sonata, it should consist of more that one movement. Etudes are not allowed.)	Performance list must be submitted along with the required documents.

2) School of Dance

- Offline Practical Test and Interview on Saturday December 7th (Prior Video Submission)

Admission Unit	Evaluation Methods	Specific Information
Korean Traditional Dance/ Contemporary Dance/ Ballet	Interview / Practical Test	1. Interview: Interview with Faculty Members 2. Practical Test - Major-specific work prepared by applicant(within 3 minutes) - theme and movements should be composed freely - Costume: Clothing appropriate for the work - Music: CD prepared for the required music 3. preparation and remarks - Music: music should be prepared by each applicant in one file saved in USB. ** Submitted in MP3 sound file extension format ** Any false operation or error in USB or music file should be responsible of the applicant (2) Dresscode: Prepared as shown in example (3) Others - Make-up, tattoo and nail arts are not allowed. - Any decoration on the costume are not allowed. - Any decoration on the body are not allowed.

Korean Dance [Female]	Contemporary Dance [Female]	Ballet [Female]
- Top: Black sleeveless leotard - Bottom: Black long full skirt, white Korean dance shoes	- Top: Black sleeveless leotard - Bottom: Black footless tights	- Top: Black sleeveless leotard - Bottom: nude-color tights & point s
Korean Dance [Male]	Contemporary Dance [Male]	Ballet [Male]
- Top: White sleeveless leotard - Bottom: Black Korean dance pants, white Korean dance shoes	- Top: White sleeveless leotard - Bottom: Black footless tights	- Top: White short-sleeves leotard - Bottom: Black ankle-length tight: white ballet shoes





3) College of Fine Arts

- Freshmen: Video Submission in USB / Transfer: Portfolio Submission

Admission Unit	Evaluation Methods	Specific Information
Freshmen - Korean Traditional Painting - Portraiture - Sculpture	Interview / Practical Test	 Interview: interview by the faculty members of the department Practical Test Korean Traditional Painting Oriental Painting paper(at least 70cm×69cm), 2 hours, free theme, colored-ink painting) Video submission review(USB) + Original artwork applicants must be present in the video during whole two hours of work and close-up of the final work should be shown at the end of the video.
Transfer - Korean Traditional Painting - Portraiture - Sculpture		1. Interview: interview by the faculty members of the department 2. Practical Test: portfolio submission in PDF file - minimum of 10 pieces up to 15 pieces of artwork * Portfolio submission form • Application number should be written • PDF files in free form within 100MB size in high resolution. • Video works may be submitted in separate files. • Captions(title, year of work, materials, size) should be written for each work.

4) Department of Postmodern Music

- Video Submission in USB

Admission Unit	Evaluation Methods	Specific Information	Note
Vocal Music		Interview: Interviewed by a department professor Practical Test: Prior Video Submission Selected songs Norean song (Less than 2 minutes) Non-Korean song (Less than 2 minutes) Submit one video clip for each song	Without accompaniment, Instrumental music or Mastering record is allowed While using instrumental music or Mastering Record as background, the sound of your singing or instrument should be more audible than the sound of the background sound on the video.
Instrumental Music	Interview / Practical Test	Interview: Interviewed by a department professor Practical Test: Prior Video Submission Each work has to be from different genres Each work should be less than 2 minutes Submit one video clip for each selected work	3. Ensure that the file format of the videos is playable on Windows Media Player on a Windows PC or Quicktime Player on a Macintosh PC before submission 4. The face of applicants and/or any musical instruments must be displayed throughout
Composition		Interview: Interviewed by a department professor Practical Test: Prior Video Submission Submission of one piece of applicant's own composition (sheet music must be submitted in PDF format)	the video clip to confirm identity and authenticity of the performance 5. The portfolio should be taken within 3 months from documents deadline. At the beginning of the video, the applicant should show the cell phone's date and the record the play.

10. International Student Scholarship

Category	Scholarship Type	Eligibility	Scholarship	Note	
	Pioneer Scholarship	Students from countries which is not enrolled in university based on the higher education statistics	Full tuition for the first semester ** Full tuition for up to 1 year after admission, provided the beneficiary complete 12 credits at the first semester and maintains a GPA of 2.5 or better	Freshmen or transfer students	
	SDGs Scholarship	Global SDGs admitted applicants who ranked top 50% in the admission evaluation	Full tuition for the first semester [Full tuition for up to 4 years after admission if beneficiary fulfills the scholarship requirements]	Freshmen	
	Admission Scholarship A	Students with the highest overall score in each college (Students with lower than 90 points are excluded, regardless of ranking.)	Full tuition for the first semester		
	Admission Scholarship B	- Korean Track: students who submitted TOPIK level 6 by the designated submission period - English Track: students who submitted TOEFL iBT 105 or IELTS 7.5 or higher by the designated submission period	Full tuition for the first semester	Freshmen or transfer students	
Admission Scholarship	Admission Scholarship C	Students who submit TOPIK Level 5 by the designated document submission period	Half tuition for the first semester		
	Admission Scholarship D	Students recommended by the dean of KHU- affiliated institutes who have completed a course of study at the institution and meet all other recommendation standards	Full tuition for the first semester (Seoul Campus)		
	Admission Scholarship E	Students who scored within the top 50% in the admission evaluation and completed more than 4 semesters at ILE	Full tuition for the first semester (Global compus)	Freshmen	
	Admission Scholarship F	Students who are accepted at the Department of Korean and scored among the top 50% in the admission evaluation	Full tuition for the first semester	or transfer students	
	Admission Scholarship G	Students who are accepted at the College of Engineering, the College of Electronics and Engineering or the College of Software Convergence, and scored among the top 50% in the admission evaluation	Full tuition for the first semester ** Full tuition for 4 years, provided the beneficiary maintains a GPA of 3.5 or better [Period: March 2025 ~ February 2029]	Freshmen	
	Admission Scholarship H	Students who are accepted at the College of International Studies and scored among the top 50% in the admission evaluation	Full tuition for the first semester (Global compus)	Freshmen or transfer students	

11. Visa Information

[Applicants with D-4 Visa]

1) Applicants whose current D-4 visa are expected to expire during the admission process or after the acceptance(D-4 visa extension)

- Applicants whose D-4 will expire during the admission process must register for an additional Korean language course to extend their visa
- ** [Exceptions] Applicants who satisfied all the following conditions will be able to extend their sojourn without registering for additional courses
 - i) Currently enrolled in Kyung Hee University's Korean Language Institutions
 - ii) Students with TOPIK Level 3 [including Level 3 or higher of the Republic of Korea Immigration Integration Program (KIIP)] or above: or students who have been enrolled in a Korean Language Course for at least 18 months
 - iii) Students whose sojourn will expire after January 1st, 2025.

2) Chinese Students with D-4 Visa must extend it before leaving the Republic of Korea

- ** The required application material (Proof of higher level of education) has changed to Chinese applicants (varied between Regular high school graduate and Secondary Vocational / Other High school graduate)
- Regular High School: Only "the Verification Report of Chinese Higher Education" Qualification Certificate issued by the Chinese Ministry of Education's Academic Background/Degree Accreditation Center (CHSI) will be accepted.
- Secondary Vocational / Miscellaneous High School: refer to table below

Туре		Assessment Criteria	Notes	
	Regular Specialized Secondary Schools	Apostilled notarized Certificate of Graduation issued by local education authorities + school information confirmation (refer to Appendix 3) Notarized and translated Certificate of Graduation issued by the school (to be confirmed by the Education Office (City Education Office)) + School		
Secondary Vocational High School	Vocational High Schools	Information Confirmation (refer to Appendix 3)	Choose 1	
	Skilled Workers Schools	Online confirmation from the official website of the Ministry of Human Resources and Social Security (http://www.mohrss.gov.cn/) + Apostille Verification * Recognised only when authenticity is verifiable online.		
Miiscellaneous accredited High schools (schools not included above such as international high schools, art high schools, etc.)	Unit Legal Certificate (ertificate of Graduation issued by the school + Establishment Permit (Business 事业单位法人证书) or School Education Permit (民办学校办学许可证)) must be only academic background education courses are recognised, notarisation is not		

- According to the Korea Immigration Service policy change, applicants may be asked to apply for a visa. In case of applicants who need Visa, document preparation in advance is highly recommended for fast Visa issuance.
- Document: 'The Proof of Employment of parents' and 'The Proof of Income of parents'
- * This information may vary from each immigration office, so please check the details in each office.

[Information above is subject to change according to the Korean government policy. It will be notified separately.]

Category	Scholarship Type	Eligibility	Scholarship	Note	
post- Enrollment	Stipend for Overseas Government Scholarship Students	Full scholarship holders from their own home countries which are in the DAC List of ODA Recipients	Study Supplement Scholarship KRW 1,000,000 ~ KRW 1,500,000 (provided during the regular academic years the beneficiary maintains minimum requirements fulfills)	Freshmen/ Enrolled Students	
	Samsung Dream Scholarship	Students from countries of DAC List of ODA Recipients	Full Tuition, Study Supplement Scholarship KRW 3,900,000 (provided during the regular academic years the beneficiary maintains minimum requirements fulfills)	Enrolled Students	
	Overseas Koreans Fellowship	Overseas Koreans Fellowship awardee(Seoul campus applicants only)	Full tuition for the first semester (provided up to 8 semesters the beneficiary maintains minimum requirements fulfilled)	Freshmen/ Enrolled Students	
	Homeland Education Program for Overseas Koreans	Completed Pre-Undergraduate program in Homeland Education Program for Overseas Koreans hosted by the National Institute for International Education(NIIED)	KRW1,000,000 (provided every semester the beneficiary maintains minimum requirements fulfilled)		
	Academic Encouragement Scholarship	Select honor students among applicants with a minimum 3.0 GPA from the previous semester		Enrolled Students	
	TOPIK Encouragement Scholarship	Student with GPA 2.0 or above and have completed 12 credit points or more, Student who did not receive Admission Scholarship B,C and holds TOPIK Level.	500,000KRW per semester, Max 3 semesters benefits if eligible	Enrolled Students	
Other Scholarships	Kyung Hee International Foudation Scholarship	US Citizens/Students from countries of DAC List of ODA Recipients	Full tuition for the first semester (Not a scholarship for tuition reduction or exemption)	Freshmen	
	Kyunghee Sibling Scholarship	Students whose sibling is enrolled in the undergraduate school	Half of the tuition for the first semester (Not a scholarship for tuition reduction or exemption)	After admission,	
	Kyunghee Alumni Scholarship	Students whose parents are both graduates of our undergraduate school	Half of the tuition for the first semester (Not a scholarship for tuition reduction or exemption)	there will b a separate notice	

* Notes

- 1) Scholarship offers will be announced along with acceptance result.
- 2) Various on-campus and off-campus scholarships are available every semester for enrolled students. However, if a student is selected for more than one scholarship, the beneficiary will only be awarded the scholarship with a higher value. If a student is supported by GKS or received full tuition, they will be disqualified from certain scholarships.
- 3) All scholarships are awarded in accordance with the Kyung Hee University Scholarship Policy.
- 4) English track applicants are not eligible for Admission scholarships C

Spring 2025 Guidelines for International Undergraduate Admission

12. Important Notes

1) Registration

- a) Admitted students must pay tuition during the designated period. Failure to do so will result in the assumption that the student has abandoned their registration.
- b) When paying the tuition via wire transfer from overseas, the student must wire the full amount, including all the international wire transfer fees.

2) Graduation Requirements

- a) Undergraduate students admitted from Spring 2024 must submit TOPIK level 4 or higher in order to graduate. (English Track & transfer students are exempted)
- b) Graduation requirements differ by departments and students are strongly suggested to confirm with the department offices for details.

3) International Student Insurance

- a) As of March 2021, international students will be enrolled in the National Health Insurance program.
- b) We recommend that you purchase personal insurance (travel insurance or private international student insurance) for things that are not covered by the National Health Insurance.

4) Withdrawal

- ** An admitted student who wishes to withdraw and get the paid tuition refund back must submit the following documents to the Division of Global Admissions by Friday, January 24th, 2025. Withdrawing after the designated period will be handled according to the university policy.
 - Required documents
 - a) Original tuition receipt
 - b) Designated withdrawal form-Contact us individually
 - c) Copy of Korea bank book under the student's name
- 5) Applicants who do not comply with admissions guidelines or fail to submit all required documents will be disqualified from the process, and contents not included in this guideline will comply with the international student admission policy at Kyung Hee University. Also, if the student visa is rejected by the Korean government, the admission will be cancelled.
- 6) Important notices regarding the admission process will be posted on KHU website as well as the website for the Global Admissions Team. Please refer to the following contact information regarding any further inquiries.

Office	Campus	Phone	E-mail	Website
Division of Global Admissions	Seoul Campus	+82-2-961-9286	admission@khu.ac.kr	http://iadmission.khu.ac.kr

⁻ All documents should be sent to Seoul Campus KHU. (refer to 5. Admission Schedule)

[NOTICE]

Admission Unit of the Department of Korean, College of Foreign Language and Literature will be changed to the Korean Contents Track, Department of Korean from Fall semester, 2025.

13. Additional Information

1. Tuition Fee

[Freshmen/Transfer]

Campus		Tuition Fee(KRW)	
	College of Humanities		
	College of Politics and Economics		4,510,400
	College of Management		
Seoul	College of Hotel and	Except Global Hospitalty · Tourism Management	
Campus	Tourism management	Global Hospitalty · Tourism Management(English Track)	6,081,400
	College of Science		5,239,400
	College of Human Ecology		3,237,400
	Department of Global Eminence(Global Business)		5,772,400
	College of International	Department of International Studies [English Track]	4,510,400
	Studies	Department of Global Korean Studies [English Track]	5,688,400
	College of Foreign Language and Literature		4,510,400
	College of Physical Education		5,863,400
Global	College of Engineering		
Campus	College of Electronics and Information		
	College of Software Convergence		6,081,400
	College of Applied Science		
	College of Life Science		
	College of Art and Design		

^{*}The above is based on 2024 Fall Semester

2. Dormitory

Campus	Dormitory	Location	Room Type	Payment	Cooking Facilities
Seoul Campus	Sewha-won	On campus	Double	4 months fee must be paid at once	×
Global Campus	Woojungwon	On campus	Double	4 months fee must be paid at once	○ (Joint Cooking Facility)

[※] The above is based on 2024 Fall Semester.

3. Regional Family Relations Certificate document(Example)

China A copy of 居民户口簿 and an original 亲属关系证明 English version translated notarization
The Philippines Family Census
Bangladesh 점머 까꺼즈 또는 점마 싸이드티켓 Vietnam So Ho Khau or Giay khai sinh
Mongolia Family Relations Certificate Pakistan Family Certificate
Sri Lanka 빠울러 서티피케이트 Myanmar 가족관계증명서(잉타웅수사옌)
Nepal 전마달다 Kyrgyzstan·Kazakhstan·Uzbekistan·Ukraina·Thailand birth certificate

- The Sources from Republic of Korea Immigration Service -

Indonesia KARTU KELUARGA

The Sources from Republic of Norea miningration Service

No.	Documents			Specific Information	Submissio
1	Online KHU Application Form				
2	Document for Proof of Language Proficiency				
3	Self Introduction and Study Plan				
4	A copy of passport				
		School outside of China		Translated and notarized High School Graduation / Expected Graduation Certificate	
			General High School	Translated and notarized Certificate of Graduation issued by local education authorities + school information confirmation (English) * Prospective Graduates: Translated and notarized Certificate of Expected Graduation	
5	Official High School Diploma (certificate of prospective graduation)		Vocational High Schools	Translated and notarized Graduation Certificate issued by Regional Education Authorities + School Information Confirmation (refer to Appendix 3) or Translated and notarized Certificate of Graduation issued by the school (to be confirmed by the Education Office (City Education Office)) + School Information Confirmation (refer to Appendix 3)	
			skilled Workers school	Online confirmation + Translated and notarized Graduation Certificate	
			Other schools (International school, Arts school, etc)	Translated and notarized Certiificate of Graduation issued by the school + Establishment Permit (Business Unit Legal Certificate or School Education Permit)	
6	Official High School Transcript of 3 years [Translated and notarized]			Full Score or Grading Criteria for explanation of grading system should be included.	
7	A government-issued C the applicants' relations			Hukou, Birth Certificate, Family Relations Certificate, etc [Translated and Notarised]	
8	Copy of Parents' Passpo	ort or Local I	dentification Card	Handwritten ID cards must be translated & notarized	
9	[Applicants with Practical Test] - Department of Composition: Submission of work in video form in a USB - College of Fine Arts: Submission of work in video form in a USB - School of Dance: Submission of work in video form in a USB - Department of Postmodern Music: Submission of work in video form in a USB. - Department of Taekwondo: Level 2 or higher Dan Certificate issued by KUKKIWON(the World Taekwondo Headquarters)				
10	Certificate of Scholarship			Students on scholarships provided by government or governmental institutions must submit the certificate of scholarship issued by the sponsoring governmental institutions.	

No.	Documents			Submission	
1	Online KHU Application Form				
2	Document for Proof of Language Proficiency				
3	Self Introduction and Study Plan	٦			
4	A copy of passport				
		School outside of China		Certificate of Graduation (Completion) from previous University [translated and notarized]	
5	Graduation(Completing) Certificate from the previous university	School within C	hina	Academic History Verification Certificate issued by the Ministry of Education in China + Certificate of Graduation (Completion) from previous University [translated and notarized]	
6	Students who have completed at least 2 years of a 4 year undergraduate program at a domestic / international institution: - High School outside of China: Certificate of Graduation (translated and notarized) - High School in China: Academic History Verification Certificate(Regular High School), Certificate of Graduation (translated and notarized) + additional documents (schools other than regular high schools (refer to Required Documents Important Notes 2))				
7	Translated and notarized Official Transcript from previous University - Must indicate required amount of credit, CGPA, full score / grading criteria.				
8	A government-issued Certificate of Family Registry to verify the applicants' relationship with parents - Hukou, Birth Certificate, Family Relations Certificate, etc [Translated and Notarised]				
9	Copy of Parents' Passport or Local Identification Card(Handwritten ID cards must be translated & notarized)				
10	[Applicants with Practical Test] - College of Fine Arts: Submiss - Department of Postmodern M - Department of Taekwondo: Le Headquarters)	usic: Submission o	of work in video fo	orm in a USB ed by KUKKIWON(the World Taekwondo	
11	Certificate of Scholarship (Students on scholarships provided by government or governmental institutions must submit the certificate of scholarship issued by the sponsoring governmental institutions.)				

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1. Instruction for submitting a document to prove the academic history from overseas institutions

All accepted applicants must submit an official high school diploma and an official transcript verified by one of the following verification method stated below during the designated period. If the documents are not submitted during the designated period, the Certificate of Admission cannot be issued, and the admission may be cancelled.

- 1) Apostilled official high school diploma and official high school transcript
- 2) Official high school diploma and official high school transcript verified by a Korean Embassy
- 3) Academic History and Degree Verification Report issued by either China Academic history verification center (http://chsi.com.cn)
- → Only applicable for undergraduate freshmen/transfer applicants who earned the degree in academic institutions in China. It takes about 3 to 4 weeks to issue the documents.
- 4) The academic documents must be issued within 6 months of online application. If the document is issued only once in a lifetime, it is accepted if it is notarized within 6 months.

[China Certificate Authority Information]

- 1) Academic history verification center of Chinese Ministry of Education
- Name of the organization: China Academic Degree & Graduate Education Development Center (教育部学位与研究生教育发展中心)
- Website: http://www.chsi.com.cn
- Address: 北京市海淀区王庄路1号同方科技广场B座18层 (Postal code: 100044)
- E-mail: kefu@chsi.com.cn
- Phone: +86-10-6741-0388
- * Issuance of the certificate is also available through [Confucius Institute in Seoul] in Republic of Korea
- Website: http://www.cis.or.kr/(China Education Accreditation Center)
- Phone: +82-2-554-2688
- Email: cis88@cis.or.kr

2. Information on Apostille Convention

- 1) Apostille Convention
- a) The Republic of Korea became the 90th Contracting State of the Apostille Convention(Convention Abolishing the Requirement of Legalization for Foreign Public Document), effective as of July 14, 2007
- b) Apostille is a certification specifying the modalities through which a document issued in one of the signatory countries can be certified for legal purposes in all the other signatory states
- c) Apostille convention countries abolish the complex consular procedures to ensure the mutual authentication of public and official documents(Apostilled documents have the same effect as documents verified by diplomatic offices)
- 2) Apostille Convention is an international treaty drafted by The Hague Conference on Private International Law: For detailed, up-to-date information regarding regional authorities, please visit www.hcch.net

3. The procedure of issuing Apostille



4. Apostille Convention countries (as of 2024. 6. 5.)

Region	Members		
Asia, Oceania	Australia, China(including Macao, Hong Kong), Japan, Republic of Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau, Philippines, Singapore, Indonesia		
Europe	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Türkiye, Kyrgyzstan, Macedonia, Ukraine, England, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo		
North America	United States, Canada		
South America	Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Grenada, Honduras, St.Vincent, Peru, Trinidad and Tobago, Saint Lucia, St.kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana, Jamaica, Argentina		
Africa	Namibia, South Africa, Botswana, Burundi, , Lesotho, Liberia, Sao Tome and Principe, Eswatini, Malawi, Cape Verde, Seychelles, Tunisia, Senegal		
Middle East	Bahrain, Morocco, Saudi Arabia, Oman, Israel		

http://www.0404.go.kr/consulate/consul_apo.jsp

학교 정보 확인서 学校信息确认书					
유학생 인적사항 ^{留学生} _{个人信息}	성 명姓名		생년월일 出生日期		
	국 적 国籍		여권번호 护照号码		
	진학 예정 대학 拟入学大学名称		전공명 专业名称		
	전화번호 联系电话		e-mail 电子邮箱		
	졸업학교명 (졸업일) 毕业学校名称(毕业日期)			(졸업일 毕业日期: 202)	
	학교유형 学校类型	보통중등전문학교 普通中专() 직업고등학교 职业高中() 성인중등전문학교 成人中专() 기타 其他 ()			
학교정보	교육과정 教育种类	고등학교 학력과정 高中阶段学历 고등학교 비학력과정 高中阶段非学 ※ 비학력 과정의 경우 유학비자 발급 불가 :	历教育()	接证	
学校信息	소재지 学校地址				
	전화번호 学校电话				
	홈페이지 学校官网				
교직원 연락정보	소속 및 직위 所属部门及职位				
教职工 联系信息	성 명姓名	(인 또는 서명) (盖章或签名)	전화번호 学校电话		

본인은 상기 학교 정보 등 기재 내용이 사실과 다름없음을 서약하며, 허위 사실 기재 시 대한민국 법령에 따라 처벌받을 수 있음을 확인합니다. 本人保证,以上所填写的学校信息等内容均属实。本人理解,以上信息如有虚假,可能会受到韩国相关法律法规的处罚。特此确认。

> 20 유학생 본인 留学生本人 (서명 签名)

* The form should be written in English or Korean.

2025학년도 학부 외국인 신입학 실기고사 — 성악 (남,여)

* 남 · 여 '○' 체크

곡목표

※'곡목표'는 작성하여 시험 전까지 제출할 것

수험번호 / 이름		
실기곡	이태리 가곡 또는 이태리어로 된 오페라 아리아 중 1곡 (작곡가 기입)	
(총 2곡)	독일 가곡 또는 독일어로 된 오페라 아리아 중 1곡 (작곡가 기입)	

1) 실기곡: 자유곡 2곡

- ① 이태리 가곡 또는 이태리어로 된 오페라 아리아 중 1곡
- ② 독일 가곡 또는 독일어로 된 오페라 아리아 중 1곡

2) 참고사항

- ※ 자유곡 2곡 중 한 곡은 반드시 예술가곡이어야 함
- ※ 오페라 아리아의 경우 이태리어 또는 독일어만 가능하며 반드시 원어, 원조로 노래 / 레치타티보는 생략
- ※ 가곡의 경우 이조 가능
- ※ 반주자 대동
- ※ 악보는 암보



2025학년도 학부 외국인 신입학 실기고사 — 기악(Piano)

곡목표

※'곡목표'는 작성하여 시험 전까지 제출할 것

수험번호 / 이름		
실기곡 (총 3곡)	L.v Beethoven Sonata 한 악장	
	F.Chopin Etude 중 1곡	
	자유곡 1곡	

1) 실기곡: 3곡

- ① L.v Beethoven Sonata 한 악장
- ② F.Chopin Etude 중 1곡
- ③ 자유곡 1곡 : 낭만 혹은 낭만 이후의 작품 중 10분 내외 (소나타일 경우 한 개 혹은 한 개 이상의 악장으로 구성, 에튀드는 불가)

